



## Notes from forum held 23 November 2020 At Community Waikato & Zoom

**Facilitator and Note taker:** Sarah Gibb, Community Waikato

- Welcome:** Including those on zoom. We're getting better at the technology.
- The collaboration with WDHB and Waikato Regional Council is strong.**  
Sarah updated the forum on the recent meeting between agency partners with a mandate around Community Transport. Bridget Burdett is able to bring her experience to the conversation thanks to M R Cagney.  
We were able to determine that each of the partners continues to be committed to:
  - develop a shared understanding and intention regarding Community Transport
  - identify and clarify respective contributions of partner agencies
  - identify tangible actions to move this initiative forward
- The Goodman System – presented by Garry Goodman.**  
As a volunteer for St John in his local area, Garry recognised a need for a booking system and developed this as a hobby. It is now used by 45 separate St John services.

Garry explained the opportunities and went through the system. Tricia from Thames St John and Alicia from North Waikato Community Transport use the system now and only have positive things to say about it. The reporting options very valuable for funders.

This system could be developed for our Waikato Community Transport Forum, hosted on the forum website [www.waikatocommunitytransport.org.nz](http://www.waikatocommunitytransport.org.nz)  
It would be completely separate from St John.

The forum members are keen to see this opportunity in the Waikato.

Action: Sarah, and Nigel King from Waikato Regional Council will meet with Garry in December to progress the project.

Garry's slides:

### What does it do?

- Records bookings
- Links addresses to [googlemaps](#) location directions and [StreetView](#)
- Records customer details – uses LINZ database as primary standard address locator
- Records driver/volunteer details
- Availability calendar input by drivers and administrators
- Rosters
- Records vehicle data
- Vehicle allocation to rosters
- Daily activity summaries – including email to drivers
- Analysis and reporting of activity
- Donations – basic records (not accounting)
- District-based administration
- Call-centre function for cross-District service/bookings

## How does it do it?

- Online web-based system (accessed through any web browser)
- Requires internet access
- Log-on privilege levels of access
  - Administrators
  - Drivers
  - Views
  - Finance
  - National
- District- based administration with national viewing/reporting
- Uses a Mysql relational database
- Integrated data – allows KPI such as bookings/shift; km/shift; km/booking;
- Regularly (4hrly) backed up – independent alternate backup site
- 2 years live data – then archived summary history
- Most pages are tabular allowing copy/paste to spreadsheets
- All care – no responsibility
- St John services since 2012

#### **4. 2021 Forum dates will be:**

March 8

June 7

September 6

December 6

And be hosted by Community Waikato from 1.00 – 3.00pm