



# Waikato Rural Transport Forum

## **MINUTES of Meeting**

- Date:** 11 July 2016  
1.00pm – 3.00pm
- Venue:** Community Waikato, Hamilton
- Present:** Sarah Gibb, Dallas Honey, Kim Jacobs, Sheryl Batt, Wayne Thomson, Denise Anderson, Paul Keesing, Kim Cable, Karen Stockmann, Bill McMaster, Lisette Balsom, Wyn McLaughlan, Isobel Kelly, Jean Smith, Lynette Hardy, Isobel Shepherd, Jenny Watt, Amanda Banks, Val Sparks, Lud Sparkes
- Apologies:** Rae Stafford, Fiona Green, Kim Linklater, Moetu Togia, Kay Kristensen, Gayle Ryan, John Tregidga
- Facilitator:** Sarah Gibb
- Minutes:** A.N Other

Sarah welcomed all attendees to Community Waikato and Kim Cable opened the meeting with a karakia. A round the room series of introductions was undertaken.

Sarah welcomed Karen and introduced her to attendees. Karen is attending to present on the impact of the new Health and Safety at Work Act. Key points from the presentation were:

- Community Waikato has done a lot of research and investigation into this topic and is now working to get the information out to community organisations
- Community Waikato have been working with Worksafe New Zealand who are a good source of information and generally respond to e-mailed questions in 3 – 7 working days.
- Act came into force in April 2016
- Everyone involved in business now has responsibility for health and safety
- Need to balance level of risk with amount of control
- There's not a one-size fits all approach to this
- It's about what's reasonably practicable for the organisation to be doing
- Legislation talks about conduct of work as opposed to a focus just on the work environment
- Need for active engagement of workers
- There is a hierarchy of duty holders which reflects the level of control
  - Person Conducting Business Undertaking (can be an organisation)
  - Officer
  - Worker (can be paid or unpaid)

- Other
- Everyone has a responsibility to take reasonable care
- What can we do as a collective to support each other
  - Sharing policies
  - Sharing information
- Question raised about the impact this will have on organisations ability to recruit volunteers
- Discussion about driving assessments around capability needing to be done by an accredited person
- Karen's slide presentation can be viewed on our website [www.waikatocommunitytransport.org.nz](http://www.waikatocommunitytransport.org.nz)

#### Items of interest

- Sarah highlighted a van for sale classified
- Are there any guidelines for drivers aged 80 plus – information to be collated for next meeting
- Bill update the group about the upcoming review of the Waikato Regional Councils transport plans
- Short update about transport happenings in the South Waikato
- Issue raised about the future of this forum and what it might look like
- Any ideas on the kind of things the forum could be doing should be sent to [paul.keesing@waikatodhb.health.nz](mailto:paul.keesing@waikatodhb.health.nz)

#### **The next meeting is currently scheduled for:**

Monday, 17<sup>th</sup> October 2016

Meeting closed at 2.54pm.